

## Terms and Conditions

### School Admissions Conditions

Children are placed in age appropriate year groups according to our admissions guidance. Previous experience in a particular year group at another accredited school is considered on a case by case basis. It should be noted that year groups at BISS do not necessarily correspond with those of other schools or national education systems. The final year group placement of a student is at the discretion of the school. The information supplied on this form will be securely stored on The School Management Information system in accordance with our Privacy Policy. All employees of the school have a duty of confidentiality with regard to this information and will use it solely for administrative purposes.

The Admissions Application Form, when completed, constitutes a contract subject to the Laws of Sweden. By completing the Admissions Application Form and accepting these Terms and Conditions and declare that the information provided is, to the best of your knowledge, correct and complete. Purposely providing incorrect information or withholding relevant information relating to the application might invalidate the application and the school may withdraw an offer of a place or cancel the enrolment of your child, in consequence.

You also acknowledge that you have read the Application Guide and Admissions Policy available in the Admissions Portal, and accept the School Admissions Conditions above.

### Use of Digital Technology

By accepting these Terms and Conditions you agree:

- To use school systems in a responsible way, to ensure that there is no risk to your safety or to the safety and security of school systems and other users.
- That the school will filter and monitor your child's use of systems, devices and digital communications on school devices at home as well as at school .
- To keep your school usernames and passwords secure and not use another user's credentials.
- That you will not take or distribute images of anyone at the school without their permission.
- That your child's use of digital technology will be governed by the school Technology Rules. Any breach of these rules will be subject to disciplinary action in line with the school Behaviour Policy.
- You bear financial responsibility for the cost of repair to school hardware in the event of clear negligence or misuse by you or your child.

### Multimedia

The school will from time to time take photographs, video and audio recordings of your child to support learning activities. Consent will be requested in the Application Form for the use of such recordings in internal and external publications. If your child is over 16, you should ask them for their consent preferences. Consent may be withdrawn at any time.

### Data Protection

The data you provide, including contact details, will be stored on the school's secure database and used in compliance with our Privacy Notices and our Data Protection and Retention Policy. It is your responsibility to ensure that this information is kept up to date. Where consent is being requested, this will be clearly indicated. If your child is aged 16 and over, they are considered to have sufficient maturity to provide consent. They can withdraw consent at any time by contacting the school office. If your child is aged 16 or over, ask them for their consent preferences. We provide and manage for your child various cloud-based resources to support learning and parental communications. This involves data being processed by a number of third third processors in compliance with our Privacy Notices and our Data Protection and Retention Policy.