

SCHOOL NURSE (*Skolsköterska*)

British International School of Stockholm, Altorp

Safeguarding

The British International School of Stockholm is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Any offer of employment will be subject to relevant police checks, the receipt of satisfactory references and the production of relevant original ID documentation and examination certificates. The successful candidate must also be willing to undergo child protection training appropriate to the post.

Job Details

Job title:	School Nurse
Employer:	British International School of Stockholm
Location:	Stockholm, Sweden (Altorp Campus)
Contract type:	Full Time (uppehållstjänst)
Contract term:	Temporary Contract (until June 2025)
Hours of work:	8:00 - 16:30
Salary:	Based on qualifications and experience
Job starts:	August 2024

About the job

The British International School of Stockholm is now seeking to employ a **School Nurse** to join our student care team, at our Altorp site (around 200 students aged between 3 and 9 years old). The key purposes of the role are to: provide a school nursing service and first aid provision to ensure optimal health and wellbeing, allowing pupils to participate fully and actively in school life; to follow the students personal and physical development and to provide primary healthcare services to pupils. We are looking for a hard-working, organised and friendly colleague who is passionate about children's wellbeing and somebody who has an interest in international education. Our ideal candidate must have good interpersonal skills, be trustworthy, reliable, punctual and confident working with children.

Responsibilities and expectations

- Providing day to day health and pastoral care
- Providing regular health checks (height, weight, spine, eyesight, hearing and wellbeing)
- Administering medication according to BISS's Administration of Medicines Policy
- Promoting healthy lifestyle and eating, including involvement in monitoring school lunches
- Offering advice and support to parents, who may be new to the Swedish system
- Implementing vaccination programmes according to national guidelines
- Liaising with relevant staff to advise on health education aspects of the curriculum
- Assisting in the teaching and training of both pupils and teaching staff (e.g., First Aid, CPR, Anaphylaxis)
- Compiling and maintaining pupil health records and notes of visits and treatments
- Assisting in referrals to outside agencies, where appropriate
- Ensuring first aid boxes are in place and replenished as required throughout the school
- Providing first aid kits for journeys and trips and visits
- Ensuring safe storage, usage and disposal of medical supplies and drugs
- Providing information for the newsletter or for other items, alerting parents about certain illnesses
- Ensuring the storage and communication of personal information complies with the GDPR
- Taking responsibility for personal professional development to meet the requirements of the role and ensure best nursing practice
- Organising of school doctor's visits

Minimum qualifications

- Eligibility to work in Sweden
- Good spoken and written English
- Good spoken and written Swedish
- Registered nurse with licence to work in Sweden as a nurse
- A warm, welcoming and helpful nature
- Strong organisational and administrative skills
- General IT competency
- A commitment to the protection and safeguarding of children and young people
- Strong interest in working with children
- Knowledge of health promotion, child protection, education and screening, with some insight into the health needs of children
- Diplomatic and discreet, with personal integrity

Preferred qualifications

- Specialist child, school or district nurse
- Experience of working in a school and/or with children

- Knowledge of the Swedish health system and school linked agencies
- Able to take initiative and have a proactive approach to problem solving

About BISS

Established in 1980, the British International School of Stockholm (BISS) is an all-through international school with a vibrant community of students from over 50 countries aged 3-18 years. Our holistic philosophy emphasises both the intellectual and personal development of our students. We provide a strong pastoral system, broad curriculum and exciting enrichment opportunities to meet the needs of a diverse student population. Meeting internationally recognised standards of excellence, BISS is proud to be an accredited member of the Council of British International Schools (COBIS).

Situated in the Danderyds Kommun area, BISS develops on two campuses: Altorp (Östra Valhallavägen 17, Djursholm), which hosts students from nursery to year 4, and Ekeby (Rinkebyvägen 4, Danderyd), which hosts students from year 5 to year 13.

Our members of staff

Like our student body, BISS employees - currently more than 100 - come from many different countries and a rich range of backgrounds. BISS's vision is to empower people to be their best and we strongly believe in this not only for our students, but for our staff as well. Among many others, our core values are curiosity, resilience, and respect - fundamental characteristics that we admire and look for in all our members of staff.

To apply

Please send the following documents to recruitment@bisstockholm.se, putting "School Nurse" as the email subject:

- A completed BISS application form, written in English - this is found on our [website](#)
- A letter of application

Successful candidates will be invited for an interview.

Closing date

The deadline for applications will be **Monday, April 29th at 12 Midday (CET)**. However, BISS reserves the right to interview and appoint outstanding candidates before this date.

Please contact recruitment@bisstockholm.se for any queries about this role. For further information about the British International School of Stockholm, please visit our [website](#).